



Rusper Primary School, Rusper, Horsham, West Sussex, RH12 4PR

Telephone: 01293 871272 Fax: 01293 871135

[office@rusper.w-sussex.sch.uk](mailto:office@rusper.w-sussex.sch.uk)

[www.rusperprimary.eschools.co.uk](http://www.rusperprimary.eschools.co.uk)

Headteacher: Nick Avey (BEd Hons)

**Together we learn, together we succeed**

Dear Parents and Carers,

I trust this letter finds you and your families well; and your children beginning to ready themselves for the start of the new school year. At RPS we are all well, and ready to continue providing the personalised teaching, care and attention to detail that your children deserve, and that we pride ourselves on

We are about to recommence full time schooling for all children over five years old. Managing Coronavirus remains the highest priority, but our government is now emphatic that all children should must to school to avoid risks to their ongoing development. Attendance is now compulsory for children over 5. For some children this will be the first time back in school since the end of March – five months away! For other children just starting in Reception this will be a significant transition, made more significant due to a lack of nursery provision since March. In acknowledgement of the potential concerns many parents may have about returning their child to school, I would like to begin my first communication of this school year with words of support.

All staff at Rusper Primary are fully aware of the potential impacts of these gaps in school routine on children's academic and emotional development; and how these big transitions could impact on their well being. As we move into September please be reassured that we (all RPS staff) are fully committed to deliver the best possible personalised support for your child. We will be diligent in all elements of health and safety – doing everything possible to reduce risk of virus transfer, and being fully compliant in all training and risk assessing. We will be passionate and thorough in identifying and supporting the specific academic and developmental needs each child may have. We are here for your child and for you.

All parents of school age children across the UK are facing similar situations and there is much general information available from the government. Please see the leaflet attached with this letter, and also all the information and resources for parents found at [www.gov.uk/backtoschool](http://www.gov.uk/backtoschool)

What follows are general updates specific to Rusper Primary and the new academic year...

### **What Rusper Primary is doing to reduce virus transfer risk**

Ensuring all parents are clear on and uphold current government protocols and expectations

- ✓ **Do not send your child to school if they have coronavirus or symptoms of coronavirus**
- ✓ **Do not send your child if they are isolating along with other family members**
- ✓ **Undertaking a Coronavirus test as soon as symptoms present**
- ✓ **Engaging with and acting upon Test and Trace information**

Being ready to respond to a localised coronavirus outbreak by

- ✓ **Working with local Public Health England Reps to consult and agree decision making**
- ✓ **Specifying whether individuals, groups or whole 'Bubbles' need to close**
- ✓ **Ensuring Remote Learning platform is ready to maintain learning at home**



Find out more about  
returning to school safely at  
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Maximising social distancing by:

- ✓ **Working in two separate Bubbles.** Bubble 1 is YR, Y1 and Y2 and Ms Clarke, Mrs Rodgers, Mrs Russell, Mrs Jones and Mrs Goodenough (providing special support). Bubble 2 is Y3, Y4, Y5 and Y6 and Mrs Comber/Mrs Matthews, Mr Snook, Mrs Lord, Mrs Caplin and Mrs Smallwood (providing special support).
- ✓ **Ensuring the Bubbles don't interact or crossover**
  - Different entry and exit times. Please see table below. Full detail available in due course on 'Protocols Powerpoint' doc. (note the schedule below applies from 7<sup>th</sup> Sep to all Year groups except YR – separate transitional details for 1<sup>st</sup> two weeks from 7<sup>th</sup> Sep)

Year	Entrance Time	Entrance Route	Exit Time	Exit Route
Year R	9.15	Main Drive	3:00	Main Drive
Year 1 and 2	9:15	Main Drive	3:15	Main Drive
Year 3 and 4	9:00	Front Drive	3:30	Front Drive
Year 5 and 6	9:00	Main Drive	3:30	Main Drive

- Separate break times, delivery of lunches and separated use of toilets.
- Specific routes marked through school to avoid crossover
- Central equipment including laptops and hard standing play equipment not shared – divided for Bubble use
- Individual stationary sets for Y3 and older
- Distanced desk arrangements for Y3 and older

Ensuring thorough hand hygiene by

- ✓ **Trained approaches to hand washing for all**
- ✓ **Timetabled handwashing / hand sanitising** – eg on entry, after using shared class equipment

Ensuring good respiratory hygiene by

- ✓ **Engaging all pupils in Catch IT, Kill It Bin It**
- ✓ **Ensuring all pupils use tissues, handwashing and lidded bins for waste**

*Please note, full details on all protocols (where, when, what and how) will be shared with parents via a powerpoint document by 1<sup>st</sup> September. A fully itemised risk assessment will be published on the school website by 4<sup>th</sup> September.*

### **What Rusper is doing to recover learning and development**

Ensuring pupil well being is prioritised and routine quickly re-established by

- ✓ **Pupils feel in the mind-set for school by wearing school uniform** – full and correct school uniform is expected from the outset for every pupil
- ✓ **Allocating time for pupils to learn new routines and adjust back to school**
- ✓ **Emotional support is accessible for any pupil who requires it**



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Reintroducing a broader curriculum for all pupils by

✓ **Ensuring key subjects are covered each week**

- PE – physical development and well being (all outside)
- PSHE – well being and understanding
- Science – knowledge and essential skills
- ICT – essential skills
- Art – well being, expression and creativity
- Spanish (KS2)
- Learning through play YR, Y1 and Y2

✓ **Ensuring foundation subjects steer topic focus**

Either History, Geography, DT or RE to be a half termly focus, and covered in detail for the duration of focus

Adjusting our approach to maximise core curriculum recovery by

✓ **Prioritising language and numeracy development**

- All initial language teaching will focus on vocabulary, phonics, reading and core writing skills
- All initial maths teaching will focus on core number recall and key processes
- Foundation subject planning will be focussed on application of core subject skills eg building vocabulary

✓ **Ensuring regular thorough assessment is used**

- Daily assessments practices (observing, talking, questioning, marking), inform what children need as next steps
- Broader assessments (eg written summary assessments for KS2, phonics screen for Y1 and Y2) are used occasionally (only when required to complete assessment profile)
- Ensure that teaching revises previous Yr group objectives if required, including giving Y1 pupils access to EYFS.

Ensuring specific approaches are used for SEN pupils and identified pupils by

✓ **Using personalised plans and specific strategies for highest needs pupils**

✓ **Ensuring SEN pupils have access to specialist resources available eg Speech and Language**

✓ **Disadvantaged pupils / pupils with larger academic gaps have access to additional tutoring in school**

Ensuring that there is remote learning provision available instantly it is required by individuals or groups by

✓ **Making sure the RPS Teams platform is ready with all pupils assigned to the right classes**

✓ **Making sure work is planned and resources are ready for upload the moment they are require**



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**NHS**





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**The schedule for next two weeks**

**Tuesday 1<sup>st</sup> September** Governor working party finalises all elements of school risk assessment  
Power Point of full protocols sent home to parents and published on website

**Wednesday 2<sup>nd</sup> September** RPS governors meet to discuss and finalise updated risk assessment for full school return.  
Risk Assessment published on website

**Thursday 3<sup>rd</sup> September** School closed for INSET with all staff

**Friday 4<sup>th</sup> September** 9:00 – 1:30 – School closed for INSET with teachers  
1:30 – 3:30 – School open for pupils in YR, Y3, Y4, Y5 and Y6 for a transition session with new teachers. Y1 and Y2 pupils need not attend.  
(A separate note will follow shortly for relevant parents)

**Monday 7<sup>th</sup> September** Y1 – Y6 pupils attend full time (see schedule above)  
YR pupils attend 1:00pm – 3:00pm (a separate not will follow shortly for YR parents)

**Tuesday 8<sup>th</sup> – Friday 11<sup>th</sup> September** as Monday 7<sup>th</sup> September

**Monday 14<sup>th</sup> – Friday 18<sup>th</sup> September** Y1 – Y6 pupils attend full time (see schedule above)  
YR pupils attend 9:30am – 11:30am (a separate not will follow shortly for YR parents)

As with all letters home from school there is the need to balance providing enough information and yet not providing too much. It is hoped that this will provide enough key information to help you start to prepare for school start / return. Of course if you have any more urgent queries, please contact the school office at [office@rusper.w-sussex.sch.uk](mailto:office@rusper.w-sussex.sch.uk) as required.

Please keep an eye out for further school communications from now on. If you have any concerns about receiving information from school via letter, please contact the office as above.

Looking forward to working closely with you all again

Nick Avey, Headteacher Rusper primary School



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STAY ALERT  
CONTROL  
THE VIRUS  
SAVE LIVES

**NHS**

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