



PTA Meeting

Tuesday 20th September 2016

AGENDA

- Apologies for Absence
 - Minutes of last Meeting – 7th June 2016
 - Treasurer's Report
 - Fundraising
 - Any Other Business
-

Minutes

Meeting Opened: 7.30pm by Sam Flynn

Apologies: Hadley Gingell, Katherine Walker, Mel Bowden, Natalie Dives, Marielle Moore & Elizabeth Wear-Nightingale

Present: Mr Avey, Sam Flynn, Carmel Sharpe, Lorna Prill, Nikki Rooney, Warren Stanborough, Sarah Hooton, Kate Cousins, Sally Keene, Faye Smith, Eloise Browning, Damien Davison, Claire Young, Ms Clarke, Catherine Pinder, Katerina McCulloch & Martina Forsyth.

Minutes of last meeting (available on the [PTA webpage](#)) were read and agreed by Nikki Rooney & Carmel Sharpe.

Treasurers's Report

The report was read and discussed by those present at meeting.

Each event from the last term was then discussed along with the funds raised.

Committee Members

As Richard Beckmann now wishes to stand down from the Chair position as his daughter has now left the school, the position is now available. Nikki Rooney volunteered to take the position, thank you Nikki! Nikki was nominated by Catherine Pinder and Seconded by Sam Flynn.

Head Teacher

We would like to welcome Mr Avey the new Head Teacher at Rusper to his first PTA meeting! Mr Avey confirmed that he is happy to keep the meetings to the evenings so that it is available for most people to attend. However, the meetings will now start at 7pm.

Fundraising

Ghyll Manor Easter Egg Hunt/Events – As the Easter egg hunt was so successful we and the hotel will be happy to organise another event in the future.



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Family Fun Afternoon – This event was hosted within the last few weeks of the summer term, lovely weather and the children loved it! This could be done on a bigger scale next time as turned out to be popular!

May Day – Normally we have a tombola stall and last year we did Spot the Ball too! A great platform to do lots of different things. A performance from the children from the school would be great! Faye suggested that maybe the May Day Committee could fund a teacher to help the children learn country dancing, which then could be displayed on May Day? Mr Avey agreed that traditional dancing was part of the curriculum so would be a great idea. Damien to discuss with the May Day Committee members.

May Day Sub Committee – A small group of people to organise certain events who will then filter through the relevant details to everybody else. The committee for May Day is Mr Avey, Sam, Faye, Carmel & Damien.

Subscriptions - A letter will be issued asap in respect of the subscription to the school which will remain the same as last year a voluntary contribution of £20 per family. All subscriptions can be gift aided if you are a UK tax payer. Mr Avey confirmed that he would like to purchase interactive touch screen whiteboards for Pegasus and Hobbit classes which would cost in the region of £5,500. Therefore the foreseeable PTA funds raised will go towards these items. This will be clarified in the Subscription letter.

Christmas Hamper Raffle – Donations from parents/carers are then placed in the hampers and raffle tickets bought to win one of the wonderful hampers, full of goodies! Nikki Rooney's husband has previously funded the printing for the raffle tickets, which we are very grateful for, Nikki will speak to her husband again to see if this is possible this year. Faye is happy to create with Sam the hampers and store them, thank you ladies! The raffle draw will take place in a public place to be confirmed, so all knows that this is a genuine raffle draw!

Christmas Shop – Normally unwanted gifts are donated by parents/carers so the children can purchase a surprise present for a friend/family member. Last year we made £270 and the children love this event! £2 per present. Mr Avey confirmed that he would like the children to be more enterprising, encompassing the shop idea but maybe getting the children to actually design the gifts being bought! The children will be having enterprising weeks within the school curriculum, so this would be linked to learning. Mr Avey will discuss in depth with the other teachers and will confirm at a later date.

Christmas Bazaar – Claire Young organised this event last year in conjunction with the church. Toy/book donations were sold. Claire confirmed that there is no Christmas Bazaar this year, instead a Christmas Tree Festival. Faye suggested maybe the children could make a Christmas tree decoration and the school could have a tree with the children's decorations on it – maybe the parents/carers could then purchase those decorations?! The event is also having stalls so Claire to find out if we could have a stall at this event.

Mr Avey also confirmed that this year there will be no Christmas play at the church in Horsham. However, Mr Avey has spoken with Father Nick about a nativity/carol singing event instead.

Christmas Disco – Sam to book Alan Robbins for the disco on 9/12 and who will be hosting this event will be decided later in the year.

Christmas Cards – This idea has been mentioned in the past but potentially too expensive re printing. Sam will investigate some costings of this as could be popular as Christmas cards designed by each individual child and sold, parents/carers would like to purchase pending on prices.

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Christmas Sub Committee – Mr Avey, Lorna, Sam & Claire – they will filter the details of the Christmas events to everybody.

Class Reps

Reception	- Mel Bowden
Year 1	- Katherine McCulloch
Year 2	- Shona Bell
Year 3	- Sally Keene
Year 4	- Martina Forsyth
Year 5	- Carmel Sharpe
Year 6	- Leanne Grady

Any Other Business

Date of Next Meeting: Tuesday 17th January 2017 - 7pm

Meeting Ended: 9.10pm - Sam thanked all for attending

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Treasure's Report @ 31/08/16

	Income £	Expenditure £	Profit £	
Subs	492.5	0	492.5	
Xmas shop	317	47	270	
lotteries licence	0	20	-20	
Raffle	725	0	725	
Christmas Bazaar	146	14	132	
Coffee Morning	0	2.95	-2.95	
Christmas Disco	198.21	0	198.21	
Meeting Refreshments Jan 16	0	10.75	-10.75	
PTA Insurance	0	60	-60	
Easter Egg Trail	64.5	0	64.5	
May Day - Tombola & Spot the ball	279.2	0	279.2	
May Day - Face painting	84	0	84	**
Sports Day refreshments & 100 sq	295.72	0	295.72	**
Meeting Refreshments Jun 16	0	10	-10	**
Claire Young - sale of toys/books	53.8	0	53.8	**
Donations at Mrs P leaving teas	23	0	23	**
Rusper Field Family event	158.73	0	158.73	**
	<hr/> 2837.66	<hr/> 164.7	<hr/> 2672.96	